

## MANSFIELD TOWNSHIP COMMITTEE MEETING

July 26, 2017

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Salute to the flag was done by all.

### APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the minutes from the regular meeting held on July 12, 2017, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mrs. Mora Dillon made a motion to approve the minutes from the Executive Session meeting held on July 12, 2017, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

### BILL LIST

Mrs. Mora Dillon made a motion to approve the bill list with the addendum, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

### CLERKS REPORT:

Ms. Hrebenak mentioned that the audit report was provided to each Committee member and that Mr. Ferry and Mrs. Turchan will be at the August 23<sup>rd</sup> meeting to discuss the audit and the corrective action plan.

Ms. Hrebenak requested authorization to sign the Municipal Alliance agreement.

Mr. Hayes made a motion to approve signing the Municipal Alliance agreement, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

Ms. Hrebenak stated that she needs approval of a Tricky Tray and 50/50 raffle applications for Warren Hills FFA Alumni to be held at Mansfield Firehouse on October 21 from 5p-9p.

Mr. Hayes made a motion to approve the raffle application, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

Ms. Hrebenak stated that she needs approval of a 50/50 raffle application for Domestic Abuse and Sexual Assault Crisis Center of Warren County to be held at Donaldson Farms on October 13 from 5p-11p.

Mr. Hayes made a motion to approve the raffle application, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

#### FINANCE REPORT:

Mrs. Fascenelli reported that the 2017 Tax rate has been received and the tax bills are printed and will be mailed either Friday or Monday at the latest.

#### EMPLOYEES REPORTS:

Mr. Wood reported to the Township Committee in reference to his memo for the road repairs that he would like to move forward with.

Mr. Hayes made a motion to approve the roadwork that was presented by Mr. Wood subject to the availability of funds, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

#### ENGINEERS REPORT:

Mr. DiSessa spoke to the Heiser is 90% complete for the bid specs and submittal to the NJDOT.

Mr. DiSessa stated that Watters Road is a little bit behind.

Mr. Hayes asked if Mr. DiSessa was able to speak to someone in reference to the shoring.

Mr. DiSessa stated that he has and this will be listed in the specs of the bid.

Mr. DiSessa stated that there was a grading plan that was done for the salt shed and estimated at \$2500.

Mr. Hayes asked if Mr. DiSessa has a cost estimate for Watters Road.

Mr. DiSessa stated that the estimate is around \$160,000.

PUBLIC PORTION:

Carol Darker, Hillside Road, spoke to the Township Committee in reference to her neighbor and his keeping of his property.

Mr. DiSessa spoke in reference to this issue.

Maureen Flora, 7 Highland Ave at the corner of Hillside and Highland, spoke to the committee in reference to people running stop sign. Mrs. Flora would like to request again a four way stop at this intersection.

Gary White, 289 Old Tote Road, asking for the adoption of a resolution in support of FOP and explained to the Township Committee what FOP is and why he is working to get more support.

Ms. Griggs, 545 Mount Bethel Road, to clarify, the total project estimate for Watters road is \$140,000 plus the grant of \$83,000 which is a shortfall of \$57,000.

Ms. Griggs highlighted that at the July 12 meeting four members of the committee voted to spend \$17,000 for resurfacing of the tennis courts to be turned into basketball courts.

Ms. Griggs spoke in reference to the grants that have been received and the way that they are carried out.

RESOLUTION:

**TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY**  
**RESOLUTION # 2017-87**

**TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for an equal amount; and

**WHEREAS**, the Township of Mansfield was previously awarded \$ 46,773.51 from the Solid Waste Administration – Prior Years Recycling Tonnage Grant and wishes to amend its 2017 Budget to include this amount as revenue.

**SECTION 1,**

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$ 46,773.51 which is available as a revenue from:

Miscellaneous Revenues –

Revenue Offset with Appropriations – Previous Years Recycling Tonnage Grant (transferred from Trust Account)

Total with increase to be \$ 46,773.51

**SECTION 2,**

**BE IT FURTHER RESOLVED** that a like sum of \$ 46,773.51 be and the same is hereby appropriated under the caption of:

General Appropriations –

Public & Private Programs Offset by Revenues – Previous Years Recycling Tonnage Grant

State / Federal Share       \$ 46,773.51

Non State Share               \$

Total with increase to be   \$ 46,773.51 (from previous years transferred from Recycling Trust Account)

**BE IT FURTHER RESOLVED** that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-87, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

**RESOLUTION # 2017-88  
LIEN REDEMPTION**

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield this 26TH day of July 2017, that payment is to be made to the certificate holder as noted:

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Lienholder</u>	<u>Cert#</u>	<u>TOTAL REFUNDED</u>	
1602	24	299 Main St	FWDSL & Associates LP	2013-10	\$ 15,403.82	Lien
			17 W Cliff Street		\$ 14,000.00	Premium
			Somerville, NJ 08876			

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-88, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Nays: None

Absent: None

Abstain: None

ORDINANCE:

1<sup>st</sup> Reading:

**ORDINANCE NO. 2017-09**

**TOWNSHIP OF MANSFIELD**

**AN ORDINANCE PROVIDING FUNDING FOR IMPROVEMENT TO THE MUNICIPAL BUILDING FOR THE TOWNSHIP OF MANSFIELD AND APPROPRIATING \$37,096.39 FOR SUCH PURPOSE.**

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The Township of Mansfield, in the County of Warren, New Jersey, authorizes improvements to the municipal building to be undertaken, to be funded from the sources specified in Section 2 of the Ordinance.

Section 2. The amount of \$37,096.39 is hereby appropriated for the purposes stated in Section 1 of the Ordinance and which amount was funded from the General Capital Reserve.

Section 3. In connection with the purpose and the amount authorized in Sections 1 and 2 hereof, the Township determines the purpose described in Section 1 hereof is not a Current Expense and is an improvement which the Township of Mansfield may lawfully make as a general improvement.

Section 4. All ordinances or parts of ordinances which are inconsistent with the terms of this Ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This Ordinance shall take effect immediately upon due passage and publication according to law.

Mrs. Mora Dillon made a motion to approve the passage of Ordinance 2017-09 with a public hearing to be held on August 23, 2017 at 8pm, which was seconded by Mr. Hayes

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

Ms. Campbell, Esq. stated that during Executive Session a contractual matter will be discussed.

Mr. Hayes made a motion to enter in Executive Session at 8:35pm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

Return to Regular Session at 8:50pm.

Ms. Campbell, Esq. stated that during Executive Session the Committee discussed a contractual matter regarding a professional service contract, a personnel matter regarding training for employees, and a personnel matter, copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

Roll Call: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters

Mr. Hayes made a motion to send a letter in regards to the employee discussed, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

Mr. Hayes made a motion to authorize training for Land Use Board Secretary to be paid out of Clerk's budget, which was seconded by Mrs. Mora Dillon

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mrs. Kocher, Mayor Watters  
Nays: None  
Absent: None  
Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Misertino requested a vote on the trail grant.

Mr. Watters requested clarification on a few items first.

Mr. Misertino made a motion to accept option A and B previously provided in the DPW Supervisor's memo, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mrs. Kocher

Nays: Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Absent: None

Abstain: None

Mrs. Kocher asked if we would be moving forward with the CFO resumes that have come in and see what the cost would be to advertise on the State's CFO web site.

Mrs. Mora Dillon requested interviews be scheduled.

Mrs. Mora Dillon made a motion to adjourn at 9:04pm, which was carried by all.